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Purpose, Guiding Principles and Belief Statements of the Student Assignment Plan

Purpose

The Student Assignment Plan is the framework by which students are able to access schools throughout the district. The framework includes, but is not limited to, school boundaries, educational programs, district-provided transportation and school choice.

Guiding Principles

1. The Omaha Public Schools is committed to creating diverse learning environments that offer unique curriculum, programs and opportunities that build upon the interests and talents of students through voluntary school choice.

2. The Omaha Public Schools will work to maintain appropriate enrollments across the district in order to provide the highest quality classroom instruction that supports the education success of students.

Beliefs

We believe the Student Assignment Plan should:

- Guarantee all students have access to their neighborhood school.
- Be as transparent and simple as possible while supporting the Guiding Principles.
- Maintain reasonable and grade level appropriate walk zones.
- Ensure the transportation plan supports the Guiding Principles while being as efficient as possible.
- At the secondary level, provide option schools that encourage school choices based on a student’s academic interests and post-secondary plans.
- Provide a fair and equitable application process that gives all students the possibility of attending a school of their choice.
Elementary School SAP Partner Plan Framework

Neighborhood School
A student’s neighborhood elementary school is determined by his/her residential address. Please refer to www.sap.ops.org or contact the Student Placement Office at (531) 299-0302 to determine a student’s neighborhood school.

The SAP Partner Plan, by default, assigns and guarantees enrollment of an elementary student to his/her neighborhood school. Any student who resides >1.0-mile walking distance from his/her neighborhood school is eligible for transportation dependent on the school placement and transportation routing timeline (see page 8). Distances can only be determined by the OPS Student Transportation Department.

Non-Neighborhood School
While enrollment at the neighborhood school is guaranteed, approval for placement in a non-neighborhood school is based on space available at the requested grade and the placement criteria during the application process (see page 9).

Students may apply to attend any non-neighborhood elementary school.

A student is only eligible for district-provided transportation to non-neighborhood schools within the elementary school partner zone in which he/she resides. Students must reside >1.0-mile walking distance from the school to be eligible for transportation.

The elementary partner zones are a collection of seven to nine elementary schools in diverse areas across the school district. Transportation to elementary partner zone schools is also subject to the school placement and transportation routing timeline (see page 8) and the time of year a student applies to change schools.

Elementary Partner Zones

<table>
<thead>
<tr>
<th>Zone 1</th>
<th>Zone 2</th>
<th>Zone 3</th>
<th>Zone 4</th>
</tr>
</thead>
<tbody>
<tr>
<td>Belvedere (PK-5)</td>
<td>Boyd (PK-5)^</td>
<td>Benson West (K-5)^</td>
<td>Adams (K-5)^</td>
</tr>
<tr>
<td>Florence (K-5)^</td>
<td>Lothrop (PK-4)</td>
<td>Central Park (PK-5)</td>
<td>Druid Hill (PK-5)</td>
</tr>
<tr>
<td>Fullerton (PK-4)**</td>
<td>Miller Park (PK-5)</td>
<td>Dodge (PK-5)^</td>
<td>Fontenelle (PK-5)^</td>
</tr>
<tr>
<td>Masters (K-5)^</td>
<td>Minne Lusa (PK-5)</td>
<td>Hartman (PK-5)</td>
<td>King (PK-5)</td>
</tr>
<tr>
<td>Prairie Wind (K-5)^</td>
<td>Pinewood (PK-5)^</td>
<td>Mount View (PK-5)</td>
<td>Picotte (PK-4)**</td>
</tr>
<tr>
<td>Saddlebrook (PK-5/PK**)</td>
<td>Ponca (K-5)^</td>
<td>Rose Hill (K-5)^</td>
<td>Skinner (PK-5)</td>
</tr>
<tr>
<td>Wakonda (PK-5)</td>
<td>Sherman (PK-5)</td>
<td>Western Hills (K-6)^</td>
<td>Standing Bear (PK-4**)^</td>
</tr>
<tr>
<td></td>
<td>Springville (K-5)^</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Zone 5</th>
<th>Zone 6</th>
<th>Zone 7</th>
<th>Zone 8</th>
</tr>
</thead>
<tbody>
<tr>
<td>Belle Ryan (PK-5)^</td>
<td>Conestoga (PK-6)^</td>
<td>Ashland Park/Robbins (PK-6)^</td>
<td>Bancroft (PK-6)^</td>
</tr>
<tr>
<td>Catlin (PK-6)^</td>
<td>Edison (PK-6)^</td>
<td>Beals (PK-6)^</td>
<td>Castelar (PK-5)^</td>
</tr>
<tr>
<td>Dundee (K-6)^</td>
<td>Franklin (PK-6)</td>
<td>Crestridge (K-6)^</td>
<td>Chandler View (PK-6)^</td>
</tr>
<tr>
<td>Field Club (PK-5)</td>
<td>Harrison (PK-6)**</td>
<td>Gateway (PK-6)</td>
<td>Columbian (PK-6)^</td>
</tr>
<tr>
<td>Jackson (PK-6)</td>
<td>Joslyn (PK-6)^</td>
<td>Highland (PK-6)</td>
<td>Gilder (K-6)</td>
</tr>
<tr>
<td>Liberty (PK-6)</td>
<td>Kellogg (PK-6)^</td>
<td>Indian Hill (K-6)^</td>
<td>Gomez Heritage (PK-4)^</td>
</tr>
<tr>
<td>Walnut Hill (PK-6)</td>
<td>Kennedy (PK-5)</td>
<td>Jefferson (K-6)^</td>
<td>Pawnee (PK-6)^</td>
</tr>
<tr>
<td>Washington (PK-6)^</td>
<td>Gifford Park (PK-6)^</td>
<td>Oak Valley (PK-6)^</td>
<td>Spring Lake (PK-4)^</td>
</tr>
</tbody>
</table>

**Parent-paid PK through the Omaha Schools Foundation

^Omaha Schools Foundation Kids Club before and after-school program locations

Wilson Focus School
Any resident or non-resident student in the metro area can apply to attend Wilson Focus School. Students may apply to Wilson starting in the third grade and a resident student is eligible for transportation if he/she resides >1.0-mile from the school and dependent on the school placement and transportation routing timeline (see page 8). Non-resident students are not eligible for transportation. Transportation through the Focus pathway to Lewis & Clark and Burke is dependent on the SAP framework at those grade levels. Third grade applications are available at Wilson and are processed via a lottery by March 15 of each year. For more information, please call the school at (402) 733-1765.
Middle School SAP Partner Plan Framework

Neighborhood School
A student’s neighborhood middle school is determined by his/her residential address. Please refer to www.sap.ops.org or contact the Student Placement Office at (531) 299-0302 to determine a student’s neighborhood school.

The SAP Partner Plan, by default, assigns and guarantees enrollment of a middle school student to his/her neighborhood school. Any student who resides >1.5-miles walking distance from his/her neighborhood school is eligible for transportation dependent on the school placement and transportation routing timeline (see page 8).

Non-Neighborhood School
While enrollment at the neighborhood school is guaranteed, approval for placement in a non-neighborhood school is based on space available at the requested grade and the placement criteria during the application process.

Students may apply to attend any non-neighborhood middle school.

A student is eligible for district-provided transportation to non-neighborhood schools within the partner zone in which he/she resides. Students must reside >1.5-miles from a partner zone school, or the District magnet – King Science & Technology Center – to be eligible for transportation.

The middle school partner zones are a collection of three to four middle schools in diverse areas across the school district. Transportation to middle school partner zone schools is also subject to the school placement and transportation routing timeline (see page 8) and the time of year a student selects or changes schools.

Middle School Partner Zones

<table>
<thead>
<tr>
<th>Zone 1</th>
<th>Zone 2</th>
<th>Zone 3</th>
<th>Zone 4</th>
</tr>
</thead>
<tbody>
<tr>
<td>Davis (6-8)</td>
<td>Alice Buffet (5-8)</td>
<td>Beveridge^ (7-8)</td>
<td>Beveridge^ (7-8)</td>
</tr>
<tr>
<td>Hale (6-8)</td>
<td>King Science* (5-8)</td>
<td>King Science* (5-8)</td>
<td>Bryan (7-8)</td>
</tr>
<tr>
<td>King Science* (5-8)</td>
<td>Monroe (6-8)</td>
<td>Lewis &amp; Clark (6-8)</td>
<td>King Science* (5-8)</td>
</tr>
<tr>
<td>McMillan (6-8)</td>
<td>Morton (6-8)</td>
<td>Norris (6-8)</td>
<td>Marrs (5-8)</td>
</tr>
</tbody>
</table>

*King Science & Technology Center (KSC) is a District magnet school and is, therefore, a partner school in each zone; however, students who reside in the KSC neighborhood are in partner zone 2 and are only eligible for transportation to schools in that zone.

^Beveridge is a shared partner zone school for zones 3 and 4; however, students who reside in the Beveridge neighborhood are in partner zone 3 and are only eligible for transportation to schools in that zone.
High School Student Assignment Plan Framework

**Neighborhood School**
A student’s neighborhood school is determined by his/her residential address. Please refer to www.sap.ops.org or contact the Student Placement Office at (531) 299-0302 to determine a student's neighborhood school.

The Student Assignment Plan, by default, assigns and guarantees enrollment of a high school student to his/her neighborhood school.

Any student attending his/her neighborhood school at the four magnet high schools – Benson, North, Northwest and South – is eligible for transportation if he/she resides >3.0-miles walking distance from the school.

Any student attending his/her neighborhood school of Northwest and resides in the shared Burke/Northwest attendance area is eligible for transportation.

Any student attending his/her neighborhood school of Bryan, Burke and Central is not eligible for transportation.

**Non-Neighborhood School**
Students may request placement in any non-neighborhood high school in the school district. While enrollment at the neighborhood school is guaranteed, approval in a non-neighborhood school is based on space available at the requested grade and the selection criteria during the application process.

Any student attending a non-neighborhood school is eligible for transportation to that school if he/she resides >1.0-mile from the school and meets the integrative criteria during the application process.

Transportation to a non-neighborhood school is also subject to the school placement and transportation routing timeline (see page 8) and the time of year a student selects or changes schools.

**High School Transportation Eligibility**

<table>
<thead>
<tr>
<th>High School</th>
<th>Neighborhood Students</th>
<th>Non-Neighborhood Students Enrolling During the Selection Process – Prior to June 15</th>
<th>Non-Neighborhood Students Enrolling After June 15 Deadline (Bus and Stop Available)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Benson</td>
<td>&gt;3.0-miles</td>
<td>Any student living &gt;1.0-mile</td>
<td>Only students NOT ELIGIBLE for F/R lunch living &gt;1.0-mile</td>
</tr>
<tr>
<td>Bryan</td>
<td>Not provided</td>
<td>Only students ELIGIBLE for F/R lunch living &gt;1.0-mile</td>
<td>Only students ELIGIBLE for F/R lunch living &gt;1.0-mile</td>
</tr>
<tr>
<td>Burke</td>
<td>Not provided</td>
<td>Only students ELIGIBLE for F/R lunch living &gt;1.0-mile</td>
<td>Only students ELIGIBLE for F/R lunch living &gt;1.0-mile</td>
</tr>
<tr>
<td>Central</td>
<td>Not provided</td>
<td>Any student living &gt;1.0-mile</td>
<td>Only students NOT ELIGIBLE for F/R lunch living &gt;1.0-mile</td>
</tr>
<tr>
<td>North</td>
<td>&gt;3.0-miles</td>
<td>Any student living &gt;1.0-mile</td>
<td>Only students NOT ELIGIBLE for F/R lunch living &gt;1.0-mile</td>
</tr>
<tr>
<td>Northwest</td>
<td>&gt;3.0-miles</td>
<td>Only students ELIGIBLE for F/R lunch living &gt;1.0-mile</td>
<td>Only students ELIGIBLE for F/R lunch living &gt;1.0-mile</td>
</tr>
<tr>
<td>South</td>
<td>&gt;3.0-miles</td>
<td>Any student living &gt;1.0-mile</td>
<td>Only students NOT ELIGIBLE for F/R lunch living &gt;1.0-mile</td>
</tr>
</tbody>
</table>
School Placement and Transportation Timeline

The following timeline applies to all students who are eligible for district-provided transportation under the Student Assignment Plan framework for their grade level.

**School Placement Process**

**January – School Selection Applications**

The school selection process begins in January. Any student at the final grade in his/her building (transition grade) will receive a school selection form for the following school year and may apply to attend non-neighborhood schools. Students in non-transition grades can also use the school selection process to apply to another school the following year. A student can select three option schools to apply to and should mark if he/she has a sibling that is currently enrolled and will continue to be enrolled at his/her school the following year. Space in all buildings is limited and applications will only be approved where there is space available. A sibling is defined as a child residing in the same household on a permanent basis who have the same parent/guardian or who are stepbrother or stepsister to each other.

**February – School Selection Processing**

All school selection applications received by the deadline, are processed in a lottery using the placement criteria outlined on page 9. The school district uses staffing projections, student enrollment projections and facility space available to determine the number of open seats available at each school and each grade. The District aims to staff efficiently and in many instances, there is no additional space for a student who would like to attend outside his/her neighborhood. However, regardless of projected space, a neighborhood student is guaranteed placement if he/she requests their neighborhood school.
All applications are processed using an app built into the school district’s student information system, Infinite Campus. For each grade, all first option applications are processed and students are approved if there is existing space or if space has opened because of another student’s move. Once all possible movements have been made at each grade level, first option selection is closed and the process is repeated for second and third option schools. The District attempts to place as many students in their first option school as possible, but because second and third option movement can open a seat at some locations, a second or third option student could get in over a first option student.

Placement Criteria – Elementary and Middle School
The placement criteria described below is for elementary and middle schools and seeks to prioritize students living in the school’s neighborhood, siblings of currently enrolled students who will be enrolled the following year, providing transportation within the partner zone and allowing for diverse choices via a socioeconomic split line. This “line” splits schools into two groups based on socioeconomic data like census poverty rates, median household income, and school free/reduced lunch participation rates.

1. Neighborhood school – placement is guaranteed.
2. Students who have a sibling currently enrolled at the requested school and will continue to be enrolled for the next school year. First, siblings residing with the partner zone and second, siblings residing outside the partner zone (not eligible for transportation).
3. Students residing in the partner zone – OPS remains committed to diversity in our schools. Applications are prioritized within the partner zone between schools with significantly different neighborhood characteristics.
4. Students residing outside the partner zone (not eligible for transportation) – applications are prioritized for any remaining space between schools with significantly different neighborhood characteristics.

Placement Criteria – High Schools
The placement criteria at the high school level is tied to a student’s self-reported lunch eligibility on the school selection application.

1. Neighborhood student – placement is guaranteed
2. Sibling – integrative to application school
3. Sibling – not integrative to application school
4. Sibling – no lunch eligibility reported
5. Integrative to application school
6. Not integrative to application school
7. No lunch eligibility reported

March – School Selection Notification
A student in a transition grade and those who submitted a school selection application are notified of his/her school selection results through U.S. mail.

April 15 – Student Transfer Requests (STRs)
For students who did not go through school selection or whose circumstances have changed, the student transfer request process opens for school enrollment changes for the following year. These requests are processed as they are submitted and approval is subject to available space at each building and grade level. Students whose requests are granted before June 15 and are eligible for transportation under the student assignment plan framework will be included in the transportation routing process.

May – Student Transfer Requests Continue
Student transfer requests continue to be processed.
June 15 – Student Transfer Requests and Transportation Routing Deadline
Elementary and middle school students – all enrollment and address changes for the following school year made prior to June 15 will be included in the transportation routing process. Stops may continue to be added for a student who enrolls at a school within his/her partner zone or change addresses after this date if there is a bus (with space) and a stop available on that route within the appropriate distance to the student’s home (see page 9). Stop additions will not be made when it will extend the ride time beyond one-hour.

High school students – all enrollment and address changes for the following school year made prior to June 15 will be included in the transportation routing process. Students who make school or address changes after this date for the following year will only be eligible for transportation if there is a bus (with space) and a stop available on that route within the appropriate distance to the student’s home (see page 9).

July – Student Transfer Requests Limited Transportation Eligibility
Student transfer requests continue to be processed but transportation eligibility is limited to already established stops.

August – December – Student Transfer Requests and Enrollment Fair
The annual OPS Enrollment Fair occurs the week prior to the first week of school and continues through the first week of school. The fair is designed to 1) assist students who are new to the school district and have not enrolled at a school and 2) assist current students who have experienced a change in residence. The enrollment fair takes place at Teacher Administrative Center (3215 Cuming St.) in the board room located on the second floor.

The Omaha Public Schools strives to protect the academic integrity of coursework once a semester has begun. Research shows that students, who change schools while a term is in session, run the risk of substantial academic problems. Once a term is in session, student movement between schools will be restricted. The approval of a student transfer request is subject to:

✓ space availability at the requested school
✓ the student’s academic achievement
✓ the student’s conduct, and
✓ the time of the year when the STR is submitted

District Student Transportation Guidelines

The provision of transportation is a service offered to students – not a right. Misconduct may lead to the removal of this service at the discretion of school authorities. Student behavior expectations are outlined in the Student Code of Conduct located in the school’s Student Handbook.

The student assignment plan framework at each grade level determines general education transportation eligibility.

After-school transportation is provided by OPS for students who qualify for transportation to and from school. After-school transportation is requested in advance by the school with the after-school activity. Pick-up/drop-off points are designated bus stops as determined by the OPS Transportation Department and may not be the student’s normally scheduled bus stop.

Transportation Distance/Walk Zones
A student is only eligible for district-provided transportation if he/she is eligible under the Student Assignment Plan framework and lives outside of the walk zone for that school. The walk zone for each school is determined by the shortest walk distance from the designated location at each school to the student’s residential address. Distances can only be determined by the OPS Transportation Department. A student is considered eligible if he/she resides:
>1.0-mile from an elementary school
>1.5-miles from a middle school
>3.0-miles if attending the neighborhood high school of Benson, North, Northwest and South
>1.0-mile if attending a non-neighborhood high school

**Bus Stop Placement**
A student who is eligible for district-provided transportation will be assigned a corner bus stop based on his/her school’s grade level:

- .16-mile or less for an elementary school
- .32-mile or less for a middle school
- .48-mile or less for a high school

*Note: .08-mile is approximately one city block.*

Bus stops must be within these distance thresholds when adding a student to a route after the June 15 transportation routing deadline.

**General education pick-up and drop-off stop locations must be the same for a.m. and p.m.**

**Daycare Transportation**
A student in elementary and middle school must be eligible for transportation from his/her primary residence under the Student Assignment Plan framework to request daycare transportation. A student is eligible if his/her residence, daycare and enrollment school are within the same partner zone and if:

- both addresses are >1.0-mile from the enrollment school for elementary students, and
- both addresses are >1.5-miles from the enrollment school for middle school students.

The following additional guidelines must be met:

- Pick-up and drop-off stop locations must be the same for a.m. and p.m.
- The request must be submitted to the OPS Student Placement Office for review. Requests made prior to June 15 have a much higher likelihood of being accommodated due to the transportation routing deadline. The approval of each request is not guaranteed and will be made on a case-by-case basis.
- Upon approval, the student will receive a letter of confirmation with specific bus and schedule information.

**Alternative Schools and Programs**
Alternative schools and programs are not covered by the student placement and transportation guidelines outlined in the student assignment plan framework. For special education students placed in the schools or programs listed below, transportation is determined by their Individual Education Plan (IEP), and if eligible, is provided by the school district.

- Integrated Learning Program (ILP) at Saratoga (K-12)
- J.P. Lord (K-12)
- Transition Program (multiple locations)

For students attending the alternative high school programs listed below, transportation is not provided by the school district unless specified by a student’s IEP.

- Accelere (9-12)
- Gateway to College (9-12)
- Independent Study Center (9-12)
- Secondary Success Program (6-8 or 7-8)
- UNO Middle College Program (9-12)
- Blackburn (9-12)
For students attending the alternative high school programs listed below, transportation is provided by the school district as described.

- Parrish Expelled (6-12 or 7-12) – Students are transported to and from designated bus stop locations that are determined by school administration each year.
- Teen Literacy Center (9-12) – Students must live >2.0-miles from the school at 3215 Cuming Street. Transportation to the Teen Literacy Center is also subject to the school placement and transportation routing deadline and the time of year a student selects or changes schools.

**Special Education Student Assignment**

The Omaha Public Schools offers a variety of high-quality services to students with disabilities from birth through the school year in which the student turns 21. Parents and families work with school staff to develop and Individual Education Plan (IEP) or an Individual Family Service Plan (IFSP) that addresses the needs of the student. Special Education programs and services are available at each building in the school district. Some programs are available at selected sites and we bring students to a particular location for specialized, intensive, remedial instruction. As a part of the student assignment plan, students who participate in special education have the same school options as all other students, unless they require a self-contained education program or specific treatment that is only offered at designated schools. The location of self-contained classrooms is spread throughout the school district and exists in most partner zones. The Special Education Department attempts to place students in their neighborhood school where possible and within their partner zone where it is not. Transportation for special education students is determined by their IEP and if eligible, provided by the school district. For more information on special education services, please contact the Special Education Department at (531) 299-0244.

**ESL Student Assignment**

The Omaha Public Schools serves students from diverse backgrounds that speak more than 114 different languages. The school district provides English as a Second Language (ESL) to students who speak a language other than English to assist in the transition into mainstream classes. As a part of the student assignment plan, students that require ESL instruction have the same school options as all other students, unless they have had limited or interrupted formal schooling in the native country, and must attend the Teen Literacy Center (TLC). All regular elementary, middle and high schools in OPS provide ESL services. The student placement and transportation guidelines of the assignment plan apply to all students receiving ESL services at a regular school building. Any student, who attends the TCL program at the Teacher Administrative Center, is eligible for transportation if he/she lives more than 2.0-miles from the school. Transportation to the Teen Literacy Center is also subject to the school placement and transportation routing timeline and the time of year a student selects or changes schools. For more information on English as a Second Language services, please contact the ESL Department at (531) 299-0259.
Nebraska Option Enrollment and Learning Community Open Enrollment

For rules and regulations regarding Open and Option Enrollment, please contact the Student Placement Office at (531) 299-0302 and see the Nebraska Department of Education’s Frequently Asked Questions: https://www.education.ne.gov/fos/OrgServices/EnrollmentOption/Downloads/FAQ_Aug2016.pdf

Contact Information

Student Assignment Plan Website – www.sap.ops.org

District Student Transportation Department – (402) 572-5985

English as a Second Language Department – (531) 299-0259

Student and Community Services – (531) 299-0314

Special Education Department – (531) 299-0244

Student Placement Office – (531) 299-0302

OPS Board of Education

Omaha Public Schools does not discriminate on the basis of race, color, national origin, religion, sex (including pregnancy), marital status, sexual orientation, disability, age, genetic information, gender identity, gender expression, citizenship status, veteran status, political affiliation, or economic status in its programs, activities and employment and provides equal access to the Boy Scouts and other designated youth groups. The following individual has been designated to accept allegations regarding non-discrimination policies: Superintendent of Schools, 3215 Cuming Street, Omaha, NE 68131 (402-557-2001). The following individual has been designated to handle inquiries regarding the non-discrimination policies: Director for the Office of Equity and Diversity, 3215 Cuming St, Omaha, NE 68131 (402-557-2790).

Marque Snow, Board of Education President
Dr. Shavonna Holman, Board of Education Vice President

Tracy Casady      Ben Perlman
Lou Ann Goding    Amanda Ryan
Nancy Kratky      Kimara Snipe
Ricky Smith
Omaha Public Schools

Building Locations

Created by OPS Division of Research 2019
Disclaimer: School placement confirmation can only be officially confirmed through the Student Placement Office at 531-299-0302.