limited and applications will only be approved where there is space available. A sibling is defined as a child residing in the same household on a permanent basis who have the same parent/guardian or who are stepbrother or stepsister to each other.

February – School Selection Process
All school selection applications received by the deadline, are processed in a lottery using the placement criteria. The school district uses staffing projections, student enrollment projections and facility space available to determine the number of open seats available at each school and each grade. The District aims to staff efficiently and in many instances, there is no additional space for a student who would like to attend outside her/his neighborhood. However, regardless of projected space, a neighborhood student is guaranteed placement if he/she requests their neighborhood school. All applications are processed using an app built into the school district’s student information system, Infinite Campus.

For students who did not go through school selection or selection results through U.S. mail.

1. March – School Selection Notification
2. April 15 – Student Transfer Requests (STRs) for students who did not go through school selection or whose circumstances have changed, the student transfer request process opens for the next school year and space availability at each school for middle school students.

Under the student assignment plan framework will be included in the transportation routing process.

May – Student Transfer Requests Continue
Student transfer requests continue to be processed.

June 15 – Student Transfer Requests and Transportation Routing Deadline
Elementary and middle school students – all enrollment and address changes for the following school year made prior to June 15 will be included in the transportation routing process. Stops may continue to be made for a student who enrolls at a school within his/her partner zone or change addresses after this date if there is a bus (with space) and a stop available on that route for the same or nearest distance to the student’s home. Stop additions will not be made when it will extend the ride time beyond one hour.

July – Student Transfer Requests Limited
Student transfer requests continue to be processed but transportation eligibility is limited to already established stops.

August – December – Student Transfer Requests and Enrollment Fair
The annual OPS Enrollment Fair occurs the week prior to the first week of school and continues through the first week of school. The fair is designed to assist students who are new to the school district and have not enrolled at a school in the past. Students who have experienced a change in residence. The enrollment fair takes place at Teacher Administrative Center (3215 Cuming St.)

The Omaha Public Schools strives to protect the academic integrity of students for the entire school year. Research shows that students, who change schools while a term is in session, run the risk of substantial academic problems and lower graduation rates. Student movement between schools will be restricted. The approval of a student transfer request is subject to:

✓ space availability at the requested school
✓ the student’s academic achievement
✓ the student’s conduct, and
✓ the time of the year when the STR is submitted

The provision of transportation is a service offered to students at a student’s normally scheduled bus stop. Transportation eligibility is determined by the OPS Transportation Department and may not be the student’s normally scheduled bus stop.

Transportation Distance/Walk Zones
A request process opens for students who request provided transportation if he/she is eligible under the SAP Partner Plan framework and lives outside of the walk zone for that school. The walk zone for each school is determined by the shortest walk distance from the designated location at each school to the student’s residential address. Distances can only be determined by the District Transportation Department. A student is considered eligible if he/she resides:

✓ More than 1 mile from an elementary school
✓ More than 1.5 miles from a middle school

Bus Stop Placement
A student who is eligible for district-provided transportation will be assigned a corner bus stop based on his/her school’s grade level:

✓ 16-mile or less for an elementary school
✓ 32-mile or less for a middle school

Note: .08-mile is approximately one city block.

Bus stops must be within these distance thresholds when adding a student to a route after the June 15 transportation routing deadline.

General education pick-up and drop-off stops location must be the same for a.m. and p.m.

Daycare Transportation
A student in elementary and middle school must be eligible for transportation from his/her primary residence under the SAP Partner Plan framework to request daycare transportation. A student is eligible if his/her residence, daycare and enrollment school are within the same partner zone and if:

✓ both addresses are more than 1 mile from the enrollment school for elementary students, and
✓ both addresses are more than 1.5 miles from the enrollment school for middle school students.

The following additional guidelines must be met:

✓ Pick-up and drop-off stop locations must be the same for a.m. and p.m.
✓ The request must be submitted to the OPS Student Placement Office for review. Requests made prior to June 15 have a much higher likelihood of being accommodated due to the transportation routing deadline. The approval of each request is not guaranteed and will be made on a case-by-case basis.

Upon approval, the student will receive a letter of confirmation with specific bus and stop information.

To see the entire OPS Student Assignment Plan, please go to: sap.ops.org

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Updated: 8/6/18

Omaha Public Schools does not discriminate on the basis of race, color, national origin, religion, sex (including pregnancy), marital status, sexual orientation, disability, age, genetic information, or any other legally protected status in its programs, activities, or employment practices. Find OPS’ mission and guidelines. – High Expectations, Rigorous Curriculum & Effective Instruction, Equitable & Efficient Systems & Resources Involved & Supportive Community Partners, Accessible, Transparent & Two-Way Communication, Engaged & Empowered Parents & Families, Committed, Diverse & Effective Teachers, Administrators & Staff, Healthy & Engaged Students – as the driving force for all initiatives and plans set forth on behalf of OPS students. Accordingly, the Student Assignment Plan (SAP) was designed with unwavering attention to OPS’ mission and guidelines.
The elementary partner zones are a collection of seven to nine elementary schools in diverse areas across the school district. Transportation to elementary partner zones is also subject to the school placement and transportation routing timeline and the time of year a student applies to change schools.

Elementary School Partner Zones

<table>
<thead>
<tr>
<th>Zone 1</th>
<th>Zone 2</th>
<th>Zone 3</th>
<th>Zone 4</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bexley (PK-5)</td>
<td>Clinton (PK-5)</td>
<td>Forest Hills (PK-5)</td>
<td>Jackson (PK-5)</td>
</tr>
<tr>
<td>Ely (PK-5)</td>
<td>Grove Park (PK-5)</td>
<td>Hazel Park (PK-5)</td>
<td>Jackett (PK-5)</td>
</tr>
<tr>
<td>cardboard (PK-5)</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

The middle school partner zones are a collection of three to four middle schools in diverse areas across the school district. Transportation to middle school partner zone schools is also subject to the school placement and transportation routing timeline and the time of year a student applies to change schools.

Middle School Partner Zones

<table>
<thead>
<tr>
<th>Zone 1</th>
<th>Zone 2</th>
<th>Zone 3</th>
<th>Zone 4</th>
</tr>
</thead>
<tbody>
<tr>
<td>Davis (6-8)</td>
<td>Morse William (6-8)</td>
<td>Beverly Magnes (6-8)</td>
<td>Beverly Magnes (6-8)</td>
</tr>
</tbody>
</table>

### Elementary School Partner Plan

#### Neighborhood School

An elementary or middle school student's school is determined by his/her residential address. Please refer to sap.ops.org or contact the Student Placement Office at (531) 299-0302 to determine a student’s neighborhood school.

The SAP Partner Plan, by default, assigns and guarantees enrollment of an elementary or middle school student to his/her neighborhood school. Any student at the elementary level who resides more than 1 mile walking distance from his/her neighborhood school, or middle school student who resides more than 1.5 miles walking distance from his/her neighborhood school is eligible for transportation dependent on the school placement and transportation routing timeline. Distances can only be determined by the OPS Student Transportation Department.

#### Non-Neighborhood School

While enrollment at the neighborhood school at the elementary and middle school level is guaranteed, approval for placement in a non-neighborhood school is based on space available at the requested grade and the placement criteria during the application process.

Elementary and middle school students may apply to attend any non-neighborhood school.

An elementary or middle school student is only eligible for district-provided transportation to non-neighborhood schools within the partner zone in which she/his resides. Elementary students must reside more than 1 mile from the partner zone school and middle school students must reside more than 1.5 miles from the partner zone school, or the district magnet – King Science & Technology Center – to be eligible for transportation.

The school selection process begins in January. Any student at the final grade in his/her building (transition grade) will receive a school selection form for the following school year and may apply to attend non-neighborhood schools. Students in non-transition grades can also use the school selection process to apply to another school for the following year.

An elementary or middle school student who resides more than 1 mile walking distance from his/her neighborhood school, or middle school student who resides more than 1.5 miles walking distance from his/her neighborhood school is eligible for transportation dependent on the school placement and transportation routing timeline. Distances can only be determined by the OPS Student Transportation Department.

**Parent-paid PK through the Omaha Schools Foundation**

* Omaha Schools Foundation Kids Club before and after-school program locations

**Wilson Focus School**

Any resident or non-resident student in the metro area can apply to attend Wilson Focus School. Students may apply to Wilson starting in third grade and a resident student is eligible for transportation if he/she resides more than 1 mile from the school and dependent on the school placement and transportation routing timeline. Non-resident students are not eligible for transportation. Transportation through the Focus pathway to Lewis & Clark and Burke is dependent on the SAP framework at those grades levels. 3rd grade applications are available at Wilson and are processed via a lottery by March 15 of each year. For more information, please call the school at (402) 733-1785.